

Face-to-Face Course Information

MAR30918 Certificate III in Maritime Operations (Master up to 24 Metres Near Coastal)



Description:

This qualification applies to people working in the maritime industry seeking an Australian Maritime Safety Authority (AMSA) certificate of competency in the capacity of:

- master on commercial vessels up to 24 m in length within the exclusive economic zone (EEZ) or
- chief mate or deck watchkeeper on vessels up to 35 m in length within the EEZ or
- chief mate or deck watchkeeper on vessels up to 80 m in length in inshore waters.

Licensing/Regulatory Information:

This qualification is required to obtain an AMSA certificate of competency as a Master <24 metres NC as defined in the National Standard for Commercial Vessels (NSCV) Part D. AMSA certification of competency will require:

- achieving MAR30918 Certificate III in Maritime Operations (Master up to 24 metres Near Coastal)
- a Marine Radio Operators Certificate of Proficiency
- sea service consisting of:
 - 120 days qualifying sea service and a completed AMSA approved task book

or

- 600 days qualifying sea service
- meeting the medical and eyesight requirements specified in the NSCV Part D and assessment by an AMSA approved assessor using the AMSA mandated practical assessment (AMPA) conducted on a commercial vessel ≥ 7.5 m in length.

Units of Competencies:

Unit Code	Unit of Competency
BSBFLM303	Contribute to effective workplace relationships
HLTAID003	Provide First Aid
MARB029	Perform routine maintenance on a vessel up to 24 metres
MARB030	Slip or dock a vessel and maintain hull on a vessel up to 80 metres
MARF027	Apply basic survival skills in the event of vessel abandonment
MARF028	Follow procedures to minimise and fight fires on board a vessel



MARF029	Meet work health and safety requirements
MARF030	Survive at sea using survival craft
MARH015	Manage and maintain a navigational watch on board vessels up to 80 metres
MARH016	Plan and navigate a passage for a vessel up to 80 metres
MARH017	Use wheelhouse equipment for safe navigation
MARI004	Observe regulations to ensure safe operation of a vessel up to 80 metres
MARJ007	Monitor environmental management on a vessel
MARK008	Manoeuvre a vessel up to 24 metres within near coastal waters
MARN009	Perform seamanship operations on board a vessel up to 24 metres

Course Outcome:

MAR30918 Certificate III in Maritime Operations (Master up to 24 Metres Near Coastal).

Careers & Pathways:

In Queensland, the industry has identified vocational outcomes and/or areas of local demand in transport, construction, shipping and tourism sectors along the east coast.

Employment Pathway

Operate a commercial vessel up to 24m within 200nm of the coastline.

Higher qualification Pathways

MAR30818 Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)

MAR40618 Certificate IV in Maritime Operations (Master up to 35 metres Near Coastal)

Entry Requirements:

A general command of spoken and written English, as well as the ability to write a simple report is required.

As a safety consideration, QMTS recommends all students be physically fit to carry out all the roles and responsibilities of a Master on a commercial vessel up to 24m within 200nm of the coastline as described under the National Standards for Commercial Vessels – Part D.

Students should also be able to swim (any stroke) a minimum of 50 metres fully clothed.

Students undertaking this course will be required to complete the minimum sea service requirements (refer [AMSA](#)) within 12 months of their start date to be issued with a Certificate

Duration:

Face-to-Face: 27 days

Workplace Component: *600 days (Sea Service).

***Students who have already completed the necessary Sea Service will not be required to undertake the Workplace Component.**

Completion of a Task Book will reduce the required days of Sea Service.



Admission Requirements:

Language, Literacy, and Numeracy

It is a requirement of this course that all enrolling students undertake a language, literacy and numeracy assessment.

Technology

As some of the resources are contained in a dedicated learner portal, a student must have access to a computer (with Microsoft Office software).

Free Wi-Fi is available during training.

As students will undertake training in the use of the QMTS student portal they will require basic computer skills to complete the course without disadvantage.

Enrolment Documentation:

When enrolling into a QMTS course it is a requirement that all enrolment documentation is received before enrolment confirmation can occur. The required documents and information are listed below:

- Personal Details Form
- Enrolment/Induction Checklist
- Copy of Driver's Licence (front and back) or Passport

Please also note that Students will be required to provide QMTS with their Unique Student Identifier (USI) before enrolment can be completed.

Method of Delivery:

The units of the MAR30918 Certificate III in Maritime Operations (Master up to 24 Metres Near Coastal) are delivered in a **27-day** face-to-face program and **600 days** of work placement (Sea Service Time). If required a Task Book will be provided upon enrolment. Students will have 12 months (if required) to complete all theory and practical components of their program. The final practical assessment will not be undertaken prior to the completion of work placement or validation of necessary Sea Service.

Many students undertaking this course have already completed the below four units as part of another Maritime qualification or as part of the MARSS00008 Shipboard Safety Skill Set.

- MARF027 Apply basic survival skills in the event of vessel abandonment
- MARF028 Follow procedures to minimise and fight fires on board a vessel
- MARF029 Meet work health and safety requirements
- MARF030 Survive at sea using survival craft

As these units form part of this course, students who have completed them, will be not be required to attend on the days these units are being delivered (**3-day duration**).

The delivery of this qualification will be in a face-to-face classroom environment and includes:

- Face-to-face training (theory and practical)
- Workplace learning activities (a Task Book completed in the workplace and authenticated by QMTS)

Payment Options:

Certificate 3 Guarantee

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school Certificate III qualification. This initiative is funded by the Queensland Government. Students eligible for this subsidy will be required to contribute to the cost of this course through a co-contribution fee.



To be eligible for the Certificate 3 Guarantee students must:

- be 15 years or older
- be no longer at school (with the exception of school students in Years 10, 11 and 12 undertaking a VET in School (VETiS) program)
- permanently reside in Queensland
- be an Australian citizen, Australian permanent resident (including humanitarian entrants), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen; **and**
- not hold, and not be enrolled in Certificate III or higher-level qualification (does not include qualifications completed in secondary school). Students may already hold a Certificate III qualification in the Maritime industry not funded through the Certificate 3 Guarantee.

Please visit the [Department of Education and Training Website](#) and the [Certificate 3 Guarantee fact sheet](#) for further information about the eligibility criteria for the Certificate 3 Guarantee.

Course Fees:

Full Fee:	\$3050.00 (including Shipboard Safety Skill Set)
Non Concession Fee:	\$782.00
Concession:	\$200.00

Final Practical Assessment (AMPA):	\$450.00
AMSA Application:	\$200.00

- A reduction in the course cost may apply for students who have successfully completed MARSS00008 - Shipboard Safety Skill Set or other credits relevant to this qualification.

Assessment Procedures:

Assessment for this qualification is as follows:

- Assignments (completed each evening after training at home)
- Assessments (completed at the end of each week during assessment and study time)
- Practical Tasks (assessed throughout the program)

Practical Assessment:

Prior to attending a practical assessment

- Students must complete all the theory assessments.
- Students must provide a completed task book and/or appropriate sea service.
- Students will be allowed 3 attempts, if required, for all practical tasks.



Location:

QMTS Training Centres are located at:

- Royal Queensland Yacht Squadron
578 Royal Esplanade
Manly
- Sunreef
The Wharf, 123 Parkyn Parade
Mooloolaba QLD 4557

Recognition Processes:

Learners are able to have their competency from prior learning and work experience recognised in this qualification through the following arrangements:

Recognition of Prior Learning (RPL)

RPL is recognition of prior learning or skills obtained from previous study or work/life experience.

Learners, who through prior learning or experience believe they have gained competence in any of the skill areas, may be granted RPL upon substantiation of that claim. QMTS offers RPL on enrolment and the trainer will work with the student to define the potential for a successful application process.

NB: RPL does not give the student a discount in course fees.

Credit Transfer

Students may also apply for a credit transfer upon enrolment.

Learners who have evidence in the form of AQF certification from any other RTO or authenticated VET transcripts issued by the Registrar or from an AQF authorised issuing authority for units of competency relevant to this qualification will be given credit upon enrolment.

For more information about QMTS Recognition Process please refer to the Client Handbook or Phone QMTS on 0498 489 405.

Other Information:

You will need your own laptop or iPad with Microsoft Office software loaded onto it to access course resources (wireless internet is available in all classrooms at no cost). In addition, students will be required to possess Navigational instruments for chart work, including a Chart Plotter, Parallel Ruler, Bow Divider, Calculator, 2B pencils, Eraser, Compass and Protractor.

The following text is recommended as optional reading:

- Australian Boating Manual by Cpt Dick Gandy (Available from the QMTS Bookshop – Cost \$100.00)

Some Items may be purchased from the QMTS Book Shop

Additional costs may be incurred for the following:

1. Private Practical Assessment Session

Students who require a private practical assessment session outside the sessions provided in the course structure will be required to pay the following additional costs:

- Boat Charter (This will vary depending on the level of certification required)
eg 10m Vessel \$100.00 per hour, 14m Vessel \$150 per hour



- Fuel @ approximately \$42.50 per hour
 - Assessor's Fee (currently \$120 per hour)
 - Any other out of pocket expenses incurred in the running of the assessment
2. If you are deemed to be **Not Competent** in a unit (after three theory or three practical assessment attempts or due to disciplinary action) you will have to re-enrol in that unit and pay the unit enrolment fee.

There will be no additional cost for the following:

1. The re-issue of lost or replacement certificates or statements of attainment.
2. The re-assessment for the first two attempts after the initial assessment of a theory assessment. A student will receive **three attempts** at a Practical Assessment at no charge except in circumstances as described above where a student is unable to access a scheduled group practical assessment or where a student requires or requests a private practical assessment. In such cases the above Private Practical Assessment Session fees apply. As stated above additional fees will occur if after three (3) Theory Assessment attempts or three (3) Practical Assessment attempts the student has still not gained a Satisfactory result.
3. Training is available to all students in the use of the QMTS on-line training and assessment systems at no extra cost. A link to the Getting Started help page will be included in your enrolment confirmation email as well as in your resources on your Student Portal.

Complaints and Appeals:

Should you at any time wish to lodge a complaint, you can do so by contacting your trainer or the Chief Executive Officer of QMTS on Ph: 0498 489 405. Please refer to the QMTS website or Client Handbook for further information on our Complaints and Appeals Processes.

Quality and Compliance:

Queensland Marine Training Services is the RTO responsible for the quality and compliance of the nationally recognised training being delivered and is also the RTO that will issue any qualification or statement of attainment certificate to eligible learners.