

Face-to-Face Course Information

MAR20318 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)



NATIONALLY RECOGNISED
TRAINING

Description:

This qualification applies to people working in the maritime industry seeking an Australian Maritime Safety Authority (AMSA) certificate of competency to command and operate the engines of a vessel:

- <12 m in length
- with propulsion power that is unlimited for an outboard engine or <500 kW for an inboard engine
- that is in inshore waters or designated waters

or

- as a tender or auxiliary vessel within 3 nautical miles (nm) of a parent vessel within the exclusive economic zone (EEZ).

Licensing/Regulatory Information:

This qualification is required to obtain an AMSA certificate of competency as a Coxswain Grade 1 NC as defined in the National Standard for Commercial Vessels (NSCV) Part D. AMSA certification will require:

- achieving MAR20318 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)
- a Marine Radio Operators VHF Certificate of Proficiency
- sea service consisting of:
 - 30 days qualifying sea service and a completed AMSA approved task book;

or

- 240 days qualifying sea service
- meeting the medical and eyesight requirements specified in the NSCV Part D and
- assessment by an AMSA approved assessor using the AMSA mandated practical assessment (AMPA) conducted on a commercial vessel ≥ 5.0 m in length.

Units of Competencies:

Unit Code	Unit of Competency
HLTAID003	Provide first aid
MARB027	Perform basic servicing and maintenance of main propulsion unit and auxiliary systems
MARC037	Operate inboard and outboard motors
MARC038	Operate main propulsion unit and auxiliary systems
MARF027	Apply basic survival skills in the event of vessel abandonment



MARF028	Follow procedures to minimise and fight fires on board a vessel
MARF029	Meet work health and safety requirements
MARF030	Survive at sea using survival craft
MARH013	Plan and navigate a passage for a vessel up to 12 metres
MARI003	Comply with regulations to ensure safe operation of a vessel up to 12 metres
MARJ006	Follow environmental work practices
MARK007	Handle a vessel up to 12 metres
MARN008	Apply seamanship skills aboard a vessel up to 12 metres

Course Outcome:

MAR20318 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)

Careers & Pathways:

In Queensland, the industry has identified vocational outcomes and/or areas of local demand in transport, construction, shipping and tourism sectors along the east coast.

Employment Pathway:

Operate a commercial vessel under 12m within 15nm of the coastline with a propulsion power of up to 500kW for inboard engines and unlimited for outboard engines.

Higher qualification Pathways:

MAR20418 Certificate II in Maritime Operations (Marine Engine Driver Grade 3 Near Coastal)

MAR30818 Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)

MAR30918 Certificate III in Maritime Operations (Master up to 24 metres Near Coastal)

MAR40618 Certificate IV in Maritime Operations (Master up to 35 metres Near Coastal)

Entry Requirements:

A general command of spoken and written English, as well as the ability to write a simple report is required.

As a safety consideration, QMTS Training recommends all students be physically fit to carry out all the roles and responsibilities of a Coxswain on a commercial vessel under 12m within 15nm of the coastline with a propulsion power of up to 500kW for inboard engines and unlimited for outboard engines as described under the National Standards for Commercial Vessels - Part D. Students should also be able to swim (any stroke) a minimum of 50 metres fully clothed.

Students undertaking this course will be required to complete the minimum sea service requirements (refer [AMSA](#)) within 12 months of their start date to be issued with a Certificate.

Duration:



Face-to-Face: 22 days

Workplace Component: *30 days (Sea Service).

***Students who have already completed the necessary Sea Service will not be required to undertake the Workplace Component.**

Admission Requirements:

Language, Literacy, and Numeracy

It is a requirement of this course that all enrolling students undertake a language, literacy and numeracy assessment.

Technology

As some of the resources are contained in a dedicated learner portal, a student must have access to a computer (with Microsoft Office software).

Free Wi-Fi is available during training.

As students will undertake training in the use of the QMTS student portal they will require basic computer skills to complete the course without disadvantage.

Enrolment Documentation

When enrolling into a QMTS course it is a requirement that all enrolment documentation is received before enrolment confirmation can occur. The required documents and information are listed below:

- Pre-Enrolment Form (Personal Details)
- Client Enrolment Form
- Language, Literacy and Numeracy Assessment
- Enrolment/Induction Checklist
- Copy of Driver's Licence (front and back) or Passport

Please also note that Students will be required to provide QMTS with their Unique Student Identifier (USI) before enrolment can be completed.

Method of Delivery

The units of the MAR20318 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal) are delivered in a **22-day** face-to-face program and **30 days** of work placement (Sea Service Time). If required a Task Book will be provided upon enrolment. Students will have 12 months (if required) to complete all theory and practical components of their program. The final practical assessment will not be undertaken prior to the completion of work placement or validation of necessary Sea Service.

Many students undertaking this course have already completed the below four units as part of another Maritime qualification or as part of the MARSS00008 Shipboard Safety Skill Set.

- MARF027 Apply basic survival skills in the event of vessel abandonment
- MARF028 Follow procedures to minimise and fight fires on board a vessel
- MARF029 Meet work health and safety requirements
- MARF030 Survive at sea using survival craft

As these units form part of this course, students who have completed them, will be not be required to attend on the days these units are being delivered (**3-day duration**).

The delivery of this qualification will be in a face-to-face classroom environment and includes:

- Face-to-face training (theory and practical)
- Workplace learning activities (a Task Book completed in the workplace and authenticated by QMTS)

Course Fees



Full Fee:	\$2550.00 (including Shipboard Safety Skill Set)
Final Practical Assessment (AMPA):	\$450.00
AMSA Application:	\$200.00

- A reduction in the course cost may apply for students who have successfully completed MARSS00008 - Shipboard Safety Skill Set and/or other credits relevant to this qualification.

Assessment Procedures:

Assessment for this qualification is as follows:

- Assignments and Projects (completed each evening after training at home)
- Assessments (completed at the end of each week during assessment and study time)
- Practical Tasks (assessed throughout the program)

Practical Assessment:

Prior to attending a practical assessment

- Students must complete all the theory assessments.
- Students must provide a completed task book and/or appropriate sea service.
- Students will be allowed 3 attempts, if required, for all practical tasks.

Location:

QMTS Training Centres are located at:

- Royal Queensland Yacht Squadron
578 Royal Esplanade
Manly QLD 4179

Recognition Processes:

Learners are able to have their competency from prior learning and work experience recognised in this qualification through the following arrangements:

Recognition of Prior Learning (RPL)

RPL is recognition of prior learning or skills obtained from previous study or work/life experience.

Learners, who through prior learning or experience believe they have gained competence in any of the skill areas, may be granted RPL upon substantiation of that claim. QMTS offers RPL on enrolment and the trainer will work with the student to define the potential for a successful application process.

NB: RPL does not give the student a discount in course fees.

Credit Transfer

Students may also apply for a credit transfer upon enrolment.

Learners who have evidence in the form of AQF certification from any other RTO or authenticated VET transcripts issued by the Registrar or from an AQF authorised issuing authority for units of competency relevant to this qualification will be given credit upon enrolment.

For more information about QMTS Recognition Process please refer to the Client Handbook or Phone QMTS on (07) 3186 6930.

Other Information:



You will need your own laptop or iPad with Microsoft Office software loaded onto it to access course resources (wireless internet is available in all classrooms at no cost). In addition, students will be required to possess Navigational instruments for chart work, including a Chart Plotter, Parallel Ruler, Bow Divider, Calculator, 2B pencils, Eraser, Compass and Protractor.

The following text is recommended as optional reading:

- Australian Boating Manual by Cpt Dick Gandy (Available from the QMTS Bookshop – Cost \$100.00)

Some Items may be purchased from the QMTS Book Shop

Additional costs may be incurred for the following:

1. Private Practical Assessment Session

Students who require a private practical assessment session outside the sessions provided in the course structure will be required to pay the following additional costs:

- Boat Charter (This will vary depending on the level of certification required) eg 10m Vessel \$100.00 per hour, 14m Vessel \$150 per hour
 - Fuel @ approximately \$42.50 per hour
 - Assessor's Fee (currently \$120 per hour)
 - Any other out of pocket expenses incurred in the running of the assessment
2. If you are deemed to be **Not Competent** in a unit (after three theory or three practical assessment attempts or due to disciplinary action) you will have to re-enrol in that unit and pay the unit enrolment fee.

There will be no additional cost for the following:

1. The re-issue of lost or replacement certificates or statements of attainment.
2. The re-assessment for the first two attempts after the initial assessment of a theory assessment. A student will receive **three attempts** at a Practical Assessment at no charge except in circumstances as described above where a student is unable to access a scheduled group practical assessment or where a student requires or requests a private practical assessment. In such cases the above Private Practical Assessment Session fees apply. As stated above additional fees will occur if after three (3) Theory Assessment attempts or three (3) Practical Assessment attempts the student has still not gained a Satisfactory result.
3. Training is available to all students in the use of the QMTS on-line training and assessment systems at no extra cost. A link to the Getting Started help page will be included in your enrolment confirmation email as well as in your resources on your Student Portal.

Complaints and Appeals:

Should you at any time wish to lodge a complaint, you can do so by contacting your trainer or the Chief Executive Officer of QMTS on Ph: (07) 3186 6930. Please refer to the QMTS website or Client Handbook for further information on our Complaints and Appeals Processes.

Quality and Compliance:

Queensland Marine Training Services is the RTO responsible for the quality and compliance of the nationally recognised training being delivered and is also the RTO that will issue any qualification or statement of attainment certificate to eligible learners.